



VOLUNTEER CONFIDENTIALITY ACKNOWLEDGEMENT

The below named *Volunteer* at the American Academy of Innovation (AAI) acknowledges that he or she understands that he or she may have access to or become aware of confidential information that is protected by law.

1. *Volunteer* agrees that he or she will not disclose any trade secrets, enrollment lists, drawings, designs, information regarding product development, marketing plans, sales plans, manufacturing plans, operating policies or manuals, business plans, financial records, or other financial, commercial, business, or any other information relating to the AAI or the AAI's parties, including students, parents, employees, and contractors, collectively referred to as *confidential information*, to any third party.
2. *Volunteer* may have the use and control of the AAI property, including supplies, equipment, records, use of the school facility, intellectual property, passwords, data, and any other school property, tangible or intangible.
3. *Volunteer* agrees to surrender all school property upon the AAI's written or verbal request.
4. *Volunteer* also consents to a criminal background check to be performed by the school and will provide the following information to facilitate the process. AAI will keep confidential all personal information obtained for this purpose.

Last Name

First Name

Middle Initial

____-____-____
Social Security Number

Date of Birth

Signature | Date