WELCOME – Julie Goldklang, Chetan Dave, Scott Jones, Marc DaBell, Kelley Ritter, Rodayne Esmay, Shawn Perkins

PUBLIC COMMENTS (10 Minutes) no comment

REVIEW MINUTES FROM PREVIOUS (OCTOBER 2017) MEETING Discussion/Approval
Rodayne 1st / Chetan 2nd - approved

Agenda Items:

**Board Training/Assessment/Follow-Up**

--Finance/Audit & Academic Excellence, Governance, Executive, Development Committees
(Set meeting schedule)

- Finance & Audit
  - Chetan signed bond application, briefly discussed finances from October
  - Latest statement is balanced
  - Next session in early December to review November financials
  - Audit forms signed; final audit will be ready for review in a week or two – present in January meeting
- Academic Excellence will meet in early January to review data

--Vote on accepting new Board Members

- Kelley Ritter – taught elementary K-6 for several years including art and music and transitioned into management and healthcare on the technical aspect for IHC, Mountain Heights Academy Board Chair for several years, also consultant for charters, child currently enrolled in 7th grade
- Mark DaBell – Voted in as a new board member Julie 1st / Rodayne 2nd – All in favor

**School Culture/Mission/Student Outcomes**

--Monthly Director Update

- Enrollment Update 314 October 1st headcount (380-400 was goal with 420 as cap) currently at 315
  5 new 11th graders interested, plan to staff to 380-400 for 2018/2019 school year

- Marketing, Staffing, Communications

- Plans for survey (Teacher drafting survey for parents), schedule.Communication on Town Hall Tuesday, December 12th 6:30-8pm

**School Business**

-- Monthly financial reporting Discuss on December 7th session
--Facility: one year warrantees issues and new classroom expansion update 30 min

Warranty was up September 1, 2017 however warranty is still open. Carpet flooring needs to be complete, wiring needs to be redone, paint needs to be redone

Planned for construction in April with completion by mid-August

- Boyer meeting planned for December—marketing plan, budget for 2018/2019 and take to management by early January. Scott to schedule—likely for the 22nd.

Next Board Meeting set for Thursday, December 7th @ 7pm

CLOSED SESSION (IF NEEDED)

Review of budget/hiring specific to individuals as needed or exception hires Discussion - 10 min

Adjourn Julie 1st / Mark 2nd – all in favor