**American Academy of Innovation**  
**Governing Board Meeting Agenda**  
Meeting Date: March 27, 2018 7:00pm  
Meeting Location:  
5410 W. South Jordan Parkway  
South Jordan, UT 84009  
First Floor-Media Room

## Activity

**WELCOME** – Present  
Visitors - Mike Glauser (Boyer)  
Board Members - Kelley Ritter, Mark DaBell, Julie Goldklang  
Staff - Scott Jones, Stacey Thompson, Mia Prazen

## Public Comments (10 Minutes)  
No Comment

Review and Vote to accept February 2018 Meeting Minutes  
Julie G 1st / Mark D 2nd, all in favor

### Agenda Items:

#### SCHOOL BUSINESS

**Marketing and Enrollment Update (35 min):**  
--Review of Open House Events and Marketing Efforts  
--Enrollment Data (current year and 2018-19)  
--Continued Marketing Plans Update  
Increase in enrollment from February to March by 20 with estimated for next year at 349-369  
90% enrollment from info sessions – held weekly with 4-6 families a week  
Propose to advertise on trax with wrap and inside ads for several months  
Last Thursday presentation at Monticello that is shutting down high school program; additional advertisement with high school students from Athlos and Mountain West Montessori  
Presenting at Daybreak to builder/realtors in March & April  
Mia developing lunch program

**Financial Review:**  
-- Monthly Financial Reporting - February 2018 and Fiscal Year Update  
Tight year – additional $9k from startup funding – was leveraged for secondary water, additional benefits, supplies, travel expenses  
Motion to approve receiving the budget – Kelley 1st / Mark 2nd – all in favor  
-- Teacher/Staff Salary Schedule & Evaluation for 2018-19  
Approve both schedule & evaluation – Kelley 1st / Mark 2nd – all in favor  
-- Policy Update – Additions to Cash Mgmt. & Procurement Policy  
  • Requirements from recent Title I Audit
*Meeting Minutes*

Approval letter from Utah State Board of Education acknowledging 50 out of 50 items, 
Approve change in policy for cash handling and procurement thresholds - Kelley 1st / Julie 2nd – 
all in favor

-- Credit Line Application at Mountain America CU  
Vote 5 min
Opening credit line up to $50k that would fall under standard school policy which requires board approval for purchases over $5k. Request to report status and usage of account monthly at board meetings.

Mark 1st / Kelley 2nd – all in favor

-- Increase in Funding for USBE Start Up Grant 2017-18 – $9,000  
Discussion 5 min
-- Special Education Emergency Funding Allocation – App Update  
Discussion 25 min

• Facility needs in 2018-19 for SpEd services/department

Funding for additional staff; additional $50k for portables

Motion to end session 8:30pm Julie 1st / Kelley 2nd – all in favor

Next Board Meetings

• Tuesday, April 24th
• Tuesday, May 29th

COMMITTEES

--No committees met in the month of March

CLOSED SESSION (only if board votes to go into a closed session)

• Possible Closed Session for the purpose of discussing the character, professional competence, or physical or mental health of an individual (UCA 52-4-205)

• Possible Closed Session to discuss pending or reasonably imminent litigation (UCA 52-4-205)

ACTION from closed session, if needed

Adjourn