Club Request Form and Application

Date Applied: ____________________________

Club Name: _____________________________________________________________

Student Contact: Name: ___________________________________________________

Phone: ____________________________

Email: ____________________________

Teacher/Staff Sponsor: Name: ______________________________________________

Parent Advisor: Name: _____________________________________________________

Meeting Info: The club will meet on (day of the week) __________________________

Time: Start ___________ (am/pm) / End: ___________ (am/pm)

Location: Room # __________________

Club purpose: (Check one) ___ Academic  ___ Recreational

Who will benefit from this club?

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

What do you hope your club will accomplish?

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

Which part of the School’s Mission and Vision will be fulfilled by this club? How?

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________

Rules for Clubs:
• All club meetings must be attended by the Teacher sponsor. The club should not meet if the teacher is unable to attend.
• Any fundraising must be organized and carried out off campus not at school or during school hours.
• Club members are expected to represent the school and its values when interacting with others both on and off campus; this means that behavior should align with school expectations, mission and vision.
• Any fliers and/or advertisements must receive administrative approval (by Mr. Jones) before being posted. All posting must be in designated areas only.
• Additional conditions may be set by administration on a case by case basis. These conditions are also considered as rules to be followed by signing below.

Student Agreement:
I agree to follow the above rules and understand that the club will be dissolved by the school if these rules are not followed and/or if other conditions are not met.

Student Signature: ________________________________________________

Teacher agreement:
I understand that I am responsible for this club and am willing to represent this club to school administration. I am willing to have my classroom used for club meetings. In the case that any school equipment, furniture or supplies are used they will be cleaned up and/or put back in their proper place. I also understand that I am expected to attend each club meeting.

Teacher Signature: ________________________________________________

Parent agreement:
I understand that my son/daughter has chosen to organize and lead a school club. I will assist my student to meet school requirements regarding the club. I also agree to help the sponsoring teacher oversee the club and ensure that club activities do not interfere with my student’s class.

Parent Signature: ________________________________________________

Approved by: ___________________________ Date: ______________